

# Bargarran Primary School- Parent Partnership AGM

10th September 2025

## Attendees

Mrs Ross, Ms Kennedy, Louise Wyllie, Donna Crawford, Frances Quinn, Donna Gordon, Jenny Bell, Laura Mumford, Leahan Edmonds, Michelle Coia, Michelle Sloan, Natasha Sherwood, Sam Brown, Sharon Stalker, Lauren Rooney

Apologies: Renelle Sanachan

## Agenda

### Finances-

1. Current finances- £4154.12

### Fundraising-

1. New bike shed: an increasing number of scooters and bikes being used by pupils- not enough storage in current shelter for these. Proposal for additional storage to be funded by Parent Partnership, all in agreement for further information/quotes to be gained in relation to this. **Action: Mrs Ross to seek information from business support about how to proceed with this.**
2. Independent fundraising- Proposal for parent partnership to arrange race night for fundraising purposes (to be held out with school). Mrs Ross agreed to this being organised. **Action: Renelle Sanachan to lead with planning for this event.**
3. Halloween and Spring discos- request for teaching staff to support discos if possible due to issues running discos last year when no school staff were present. Mrs Ross and Ms Kennedy plan to attend the Halloween and Spring discos this year. **Action: Further meeting to discuss disco procedure for tickets/collection etc to be arranged.**
4. Easter/Summer fayre- mix up with dates for this year's fayre in relation to St John Bosco fayre dates. Proposal to go ahead with Christmas Fayre this year and move to a spring fayre in the next school year. Proposal for this to be arranged for 28th November- no objections raised.

## Formal

1. Welcome and apologies
2. Minutes of last meeting- agreed and sent out on Class Dojo prior to summer holidays

3. Election of roles- Louise Wyllie- voted in as chair; Natasha Sherwood- voted in as treasurer; Laura Mumford- voted in as Secretary. Louise advised of intent to stand down or run with co-chair next year due to other commitments.
4. Head teachers report as follows:



## Head Teacher's Report

### Session 2025 – 2026

I would like to offer my sincere thanks to the Bargarran community since I have taken up the post of Acting Head Teacher. I have been made to feel incredibly welcome by staff, children and families. I look forward to getting to know the school community better over the coming weeks. I am keen continue the hard work of Mr Lyle and to lead the staff team over the coming year to ensure that Bargarran Primary continues to go from strength to strength.

#### Role:

- Current school role is 229 (an increase of 10 children from previous session)
- We now have 9 classes (an increase of 1 from previous session)
- 1, 2/1, 2, 3, 4/3, 5/4, 5, 6 & 7 (primary intake was 41 this session) children are settling in well and the staff continue to provide a welcoming and dynamic environment which was highlighted as good practice by Education Scotland
- Almost all children across the school have settled well into their new classes and routines.

#### School Staffing:

- We welcome four new members of staff to the school: Ms Potter (P2), Ms Flett (P5) and Ms McManus (P6 and NCCT)
- Mrs Thompson and her family have welcomed baby Jack to their family and all are enjoying the new arrival.
- Ms Kennedy will continue to be Depute Head Teacher Monday to Friday for this session.
- Mrs Russell is planning to begin her maternity leave after the October break, where Ms McManus is expected to take over her role on a Monday and Tuesday. This will ensure consistency for the class.
- Our support staff for the session consists of: 50.4 ASNA hours and 40.75 Classroom assistant hours. An additional 8.85 ASNA hours has also been accommodated through Pupil Equity Funding.

- Mrs McVicar and Mrs Provan work full time, and Mrs Healy has reduced her working pattern to 4 days. Mrs Wilkie works from Wednesday to Friday. Staff work with individual children and will also work with targeted groups throughout the school.
- Two positions in school office (Clerical and Senior Clerical) have now been advertised and I will let you know once these appointments have been made.

### **School Priorities for the session:**

- **Skills:** staff will work collegiately with colleagues from across the cluster to develop and embed skills across the curriculum
- **Reading:** Staff will work as part of a whole cluster approach to ensure consistency in assessing reading.
- **Spelling/Phonics Programme:** Staff will work to research and to implement a new phonics and spelling programme within the school. Two staff will take the lead on this initiative (Mrs Hunter and Mrs McPherson).
- **School Improvement Plan and Standards and Qualities** will be published on the school website by the 25<sup>th</sup> of September

### **Let Your Child Be Your Guide (4<sup>th</sup> Sept)**

- Feedback from parents was extremely positive and Mrs Ross will collate and share with children, staff and parents.
- PowerPoint will be shared on dojo for reference and to advise parents who were not able to make it along.

### **School Photographs**

- Following feedback from last session. The photographer was advised that more formal photos were taken.

### **Renfrewshire Council**

- **Julie Colquhoun** continues to be our link Education Manager
- **Catriona MacGregor** continues to be our link Educational Psychologist
- **Gerard McLaughlin** is our link Head of Education
- **Janie O'Neill** is the Director of Children's Services

*Thank you to all the members of the Parent Partnership for your commitment and efforts to enhance the school experience for all our pupils at Bargarran Primary school. Your dedication and is appreciated by us all. I am looking forward to working with you all throughout this session.*

End of Report.

5. PVG Scheme update- PVG now required for all volunteers and applications must be in process for events to run due to new legislation. Louise is a signatory for applications and will start the process of application for members of PP. New email set up as main communication for PVG application process: [bargarranppdisclosure@outlook.com](mailto:bargarranppdisclosure@outlook.com)
6. Disco DJ has now retired- a few suggestions of potential replacements. Quotes to be put forward and arrangements to be confirmed for upcoming Halloween Disco.
7. Updated risk assessments emailed out by Louise and requested for these to be uploaded to the School website.
8. Disco tickets/emergency info- issue highlighted at previous disco where a phone number for a parent was not accessible during the disco for an injured child. Discussion around possible procedures for tickets/emergency info gathering- no decision reached and for further discussion.
9. Procedure for invoices to Parent Partnership from the school- request for invoices to come to PP for approval prior to orders being made due to increasing costs of items such as diaries, hoodies and red folder. Mrs Ross to have a discussion with staff to see if these items are felt to be beneficial to the pupils.
10. Review of suppliers- Mrs Ross in agreement for PP to review suppliers for items purchased to ensure best value.
11. Uniform logo- both logos acceptable going forwards and Ms Ross to confirm to clothing suppliers updated logo going forward. Louise to provide a list of Bargarran uniform providers.
12. School photographs- parents had raised issues with the quality of photographs last year taken by Stark. Booked again for this year's photographs but Mrs Ross will check if any further bookings are arranged. Request for a change of photographer next year if possible.
13. Upcoming meetings:

**8th October 2025: Fundraising meeting for Halloween Disco**

**12th November 2025: Formal meeting**

**21st January 2026: Formal meeting**

**4th March 2026: Fundraising for Spring Fayre/disco**

**18th March: Formal meeting**

**22nd April: Formal meeting (Summer fete)**

**6th May: Fundraising for Summer fete**

**3rd June: Formal meeting**

**Social Events:**

29th October: Halloween disco

26th March: Spring disco

15th May: Summer fete

17th June- P7 prom

AOB- None